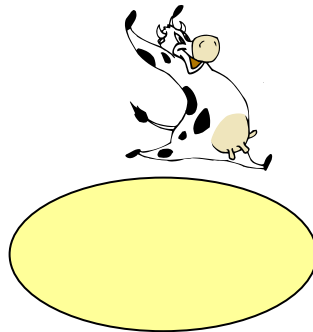


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**THE COW JUMPED OVER THE MOON
NURSERY SCHOOL, CRECHE AND AFTER
CARE CENTRE**



**36 Pretoria Rd
Cnr Malherbe Str
Rynfield
1514**

**TEL: 425-1354
E-MAIL: christie.overthemoon@gmail.com**

Dear Parents,

Welcome to 'The Cow Jumped Over The Moon Nursery School', which has been running for twenty years.

The first 7 years of a child's life are the most important as they form the basis of a child's character. This is why it is of the utmost importance that you choose a safe and secure environment where your child will spend fun filled days as well as feeling loved.

At our Nursery School, we follow a programme based on theme related work every week. Our children are truly happy and stimulated throughout the morning.

We cover the following every day-

- **Basic life skills-** personal hygiene, social skills, baking
- **Movement-** gross motor exercises
- **Art activities-** cutting, collaging, drawing, painting, sticking and creating.
- **Auditory, visual and perceptual activities**

We also have visits throughout the year (puppet shows, road shows, zoo visits etc)

Our goal at our School is to meet the needs of your children- spirit, mind and body.

Should you have further queries please feel free to contact either Christie or Debbie.

CONTRACT BY AND BETWEEN
THE COW JUMPED OVER THE MOON NURSERY SCHOOL
AND AFTERCARE CENTRE

Surname of child:.....
 First Name:.....
 Date of Birth:.....
 Home Language:.....

Name of Father:.....	Name of Mother:.....
Work tel. Number:.....	Work tel. Number:.....
Home tel Number:.....	Home tel. Number:.....
Cell Number.....	Cell Number.....
Fax Number:.....	Fax Number:.....
E mail Address:.....	E mail Address:.....
Occupation:.....	Occupation:.....
Employer:.....	Employer:.....
ID Number:.....	ID Number:.....
Marital Status:.....	

Home Address:.....	Name of other person in case of Emergency:
.....
.....	Tel Number:.....

Doctor:.....	Medical Aid:.....
Address of Consulting Rooms:.....
.....	Number:.....
Tel Number:.....	

Name of person/s bringing and collecting Child.....	Has child attended school before? If so - where?
.....
.....

Number of children in family:.....	Names and Ages of other children in family.....

Where did you hear about us?

Word of mouth / Newspaper advertisement / referral from existing or ex parent / Other.....

MEMBERSHIP CONTRACT AGREEMENT

I, the undersigned , undertake to place my child in the care of **THE COW JUMPED OVER THE MOON NURSERY SCHOOL AND AFTERCARE CENTRE** and hereby agree to the following terms and conditions:-

To pay an enrolment fee of R220.00

To enrol for Nursery School/Aftercare Services for (indicate category with a cross)

1. Casual fordays	2. Babies Section: full/half day	3. Pre school full/half day
4. Afterschool Care	5. Extra Mural:	Total Monthly Payment:

To pay the monthly fee as indicated. The fee is payable in advance on the first day of each and every month. Any failure on my child's part to attend **THE COW JUMPED OVER THE MOON SCHOOL** from time to time due to any cause whatsoever will not relieve me of my obligation under this agreement. Termination of membership is subject to notice of one calendar month of my intention to terminate such membership of **THE COW JUMPED OVER THE MOON SCHOOL** failing which I shall remain liable for the payment of membership fees until such time as the written notice aforesaid has been submitted by me. This does not apply to Grade R pupils where letters of termination will only be accepted up until the 30 September. You can opt to pay school fees over 11 months and pay slightly more per month. This option is available for all classes on request.

THE COW JUMPED OVER THE MOON SCHOOL shall not in any way be held responsible for injuries or damage of any nature whatsoever which might be sustained by my child as a result of accident or any other cause during the subsistence of my child's membership.

I acknowledge that I have received and read the **rules of the School**.

Signed at **THE COW JUMPED OVER THE MOON NURSERY SCHOOL-BENONI**
ON THIS.....DAY OF2019/20

Signature of Parent or Legal Guardian.....

Witness.....

DEVELOPMENT HISTORY

FULL NAME OF CHILD; _____

NAME CHILD GOES BY; _____

DATE OF BIRTH; _____ WEIGHT AT BIRTH; _____

GENERAL INFORMATION ABOUT FAMILY HEALTH I.E. TENDENCIES OR WEAKNESSES,
SUSPECTED TO BE HEREDITARY: EYE SIGHT? _____

HEARING/DOES YOU'RE CHILD HAVE GROMMETS AT PRESENT?

ASTHMA? _____

ANY OTHER HEALTH ISSUE WE SHOULD BE AWARE OF?

WAS BABY BREAST OR BOTTLE FED? _____

DESCRIBE ANY FEEDING
DIFFICULTIES; _____

ANY ALLERGIES ? NUTRITION:

MEDICINAL: _____

CHILD'S DOCTOR: _____

WAS YOUR CHILD BORN PREMATURELY? IF SO HOW MANY MONTHS?

AT WHAT AGE DID YOUR CHILD
SIT? _____ CRAWL? _____
WALK? _____

DOES YOUR CHILD DEVELOP EXCESSIVELY HIGH TEMPERATURES OR FEVER
CONVULSIONS: _____

HOW DO YOU TREAT IT: _____

HAS YOUR CHILD HAD ANY OPERATIONS? _____

DOES YOUR CHILD SUFFER FROM FREQUENT COLDS? _____

HOW DO YOU TREAT IT. _____

WHICH INFECTIOUS DISEASES HAS YOUR CHILD HAD?

MEASLES _____ MUMPS _____

SCARLET FEVER _____ WHOOPING COUGH _____

CHICKEN POX _____ GERMAN MEASLES _____

HAS YOUR CHILD EVER BEEN HOSPITALISED; _____
IF SO FOR WHAT AND FOR HOW LONG _____

IS YOUR CHILD DEPENDENT ON ADULTS FOR MUCH ATTENTION _____

DOES HE/SHE PLAY WITH OTHER CHILDREN _____
IF SO WHAT AGES _____

IS YOUR CHILD USUALLY HAPPY _____

DOES HE/SHE CRY EASILY _____

IF SO HOW DO YOU TREAT IT _____

IN NEED MAY THE SCHOOL DISPENSE PANADO SYRUP? _____

**HAS YOUR CHILD EVER BEEN TRAUMATISED IN ANY WAY? E.G DIVORCE, ROBBERY,
HIJACKING, SEPARATION FROM PARENTS?**

GENERAL;

FOR BABY CENTRE ONLY:

PLEASE MARK YOUR CHILD'S PREFERENCE

BLACK ROOIBOS TEA _____

WITH SUGAR _____

NO SUGAR _____

LIQUIFRUIT APPLE JUICE DILUTED WITH WATER _____

SWEETO SWEETENED COLD DRINK _____

**PLEASE FEEL FREE TO SUPPLY ANY FOODSTUFFS THAT YOUR CHILD REQUIRES, I.E
BROWN SUGAR, SPECIFIC COLD DRINKS ETC.**

SIGNED _____

DATED _____

Rules and Regulations

The COW JUMPED OVER THE MOON Nursery School and Aftercare Centre is a complete centre for the care of children. It is a homely well-secured building set in a lovely garden with a big playground with the latest play apparatus. The main building has all the comfort and conveniences for your children. With trained personnel and a modern kitchen it assures you of the best possible care for your children. At THE COW JUMPED OVER THE MOON we do not only care for the children but for our parents too. Our goal: to meet the needs of your children - spirit, mind and body.

TO THE PARENT

In this document we have listed the rules and regulations of this Nursery School. We urge you for your own benefit and your child's to read through this very carefully and acquaint yourself with its contents.

INDEMNITY CLAUSE

The COW JUMPED OVER THE MOON shall not in any way be responsible for injuries or damages of any nature whatsoever which might be sustained by your child as a result of accident or any other cause during the course of your child's stay at the Nursery school.

FEES

An entrance fee of R220 is payable on application to the school. All fees are payable on or before the 1st of every month. A receipt must be issued. One calendar month's notice is required, in writing, should you wish to remove your child from THE COW JUMPED OVER THE MOON. This applies to all pupils with the exception of Grade R pupils where we will only accept letters of resignation up until 30 September. Should a Grade R pupil resign after this date you will be held liable for the remainder of the years fees. The child is subject to dismissal if financial obligations are not met. The parents must make an appointment with the principal before the 7th of the month, should there be a problem with financial commitments. After the 7th of the month a late payment fee will be charged at a rate of R10 per day. Fees are increased annually in January.

DOCUMENTATION REQUIRED

The following documents must be completed before admission.

1. Joining form.
2. Medical History Form.

The following documents are to be submitted on admission.

1. Inoculation Certificates and Birth Certificate

These documents are inspected periodically by the Dept. of Health and must be on file in our office. So please comply promptly.

AFTERCARE CENTRE

The Aftercare School is not a separate entity from the School and is therefore required to comply by the same rules.

ABSENTEEISM

A full month fee is payable irrespective of the attendance period of your child at the Nursery School during the month. The Nursery school is to be advised if your child will be absent for a period of time. Children will not be handed over to any other person other than the parent unless the office has received written notice.

CHANGE OF ADDRESS

It is your responsibility to notify the school of any change to: your home address and telephone number, your work address and telephone number, your Doctor's consulting rooms and home numbers. Name of the other responsible person and telephone number. These numbers are very important in the case of an emergency.

SCHOOL HOLIDAYS

The Nursery School is open during all School Holidays with the exception of December when School will close on the Friday closest to the 16th December and open again on about the 3rd of January. The Nursery School is closed on all public holidays. The School is closed on Saturdays and Sundays. School fees are payable whether or not your child attends during holidays.

NURSERY SCHOOL HOURS AND SECURITY

The Nursery School hours are 6.30 in the morning to 5.30 in the evening. Your child must be at Nursery School by 8.00 am otherwise will miss breakfast. Half day children can be fetched from 1.00pm to 2.00pm. Full day children and aftercare children must be fetched no later than 5.30pm. An additional fee will be charged for late comers of R50. Your child is not to be left at the gate. We will not accept responsibility for children left at the gate.

CIRCULARS AND NOTICES

It is your responsibility to read all notices brought home by your child. This is sometimes the only contact the Nursery School has with you.

PERSONAL BELONGINGS

All clothing must be clearly marked with the child's name. The Nursery School will not be responsible for any loss of clothing or other personal items.

TOYS, SWEETS AND SANDWICHES.

The Nursery School provides all refreshments. Please do not send sweets, crisps etc to school. Toys brought to school will be confiscated. A tuck shop will operate from the school. Snack boxes maybe sent for full day children but these must be healthy. Should they consist of junk food they will be sent home again.

NURSERY SCHOOL ACTIVITIES

The Nursery School program of activities is listed on the notice board in the office. Feel free to familiarize yourself with what your child is doing at the Nursery School.

NURSERY SCHOOL MENU

The Nursery School menu is well balanced and a copy has been included in this package of information. The menu is varied according to the stipulation of the Health Board and Social Welfare regulations. We offer a variety of meats and vegetables, fruits and juices.

DISCUSSION OF PROBLEMS

Feel free to discuss any problems concerning your child that may arise during the course of the year with the Principal. Please make an appointment with the Principal at a suitable time to discuss your problem.

OCCASIONAL OUTINGS

Outings for a class or group of children will periodically be arranged. These outings are accompanied and controlled by the relevant teachers. You will be advised in the form of a notice of the day, time, dress, fees and other requirements as well as the venue of the outing. These outings are not compulsory, but subject to approval. You have the full right to refuse to let your child go if you so wish. A return slip will accompany the notice on which you must indicate your approval or otherwise, of the outing. It must be returned to the nursery school office as soon as possible so that we can make the necessary arrangements.

EXTRA MURAL ACTIVITIES

The school will have pottery, modelling, computers, dancing, swimming, soccer, playball, Wiggle and Jam and karate. These are all optional extras. Forms are available from the office should you require.

PARENTS

Parents are required to attend all parents' evenings. If we are to assist in maintaining a high standard for your child it is imperative for us to work in conjunction with you. Please don't criticize your child's teacher or school in front of your child. Discuss your problems or grievances with the Principal.

CHRISTIAN PRINCIPALS

THE COW JUMPED OVER THE MOON is a Christian based Nursery school. We do, however, take all denominations in our School. We like to teach the children morals and principles.

DISCIPLINE

Discipline is what is done for a child, not what is done to him. If your child comes home complaining about a policy or discipline, please follow the following procedure: Give the staff the benefit of the doubt. Realize that your child's reporting may be emotionally biased and may not include all the information. Realize that the school has reasons for all rules and that they are enforced without partiality. Support the Administration and call the school for all the facts. "Children obey your parents in all things for this is pleasing to the Lord" col 3.20. The discipline will be firm, consistent, fair and tempered with love. Our staff maintains standards of behaviour in the school through kindness, love and a genuine regard for the children. We do not hit the children.

TEACHERS

What qualifications must the teachers have? The teacher must be a Christian, have Christian codes of character and conduct. Must have a love for children and be able to meet their needs. All our Teachers have the necessary qualifications for their positions.

REQUIREMENTS FOR ALL CHILDREN

Face cloth

Mattress cover/Fitted cot sheet

Blanket in winter/receiving blanket in summer

Change of clothes in bag everyday

Packet for dirty clothes

BABIES also require

6 Nappies

3 changes of clothes

Bedding

Bottles and formula

Sippy cups (if necessary)

TODDLERS/POTTY TRAINERS also require

6 Panties/underpants

2 Nappies

Plenty changes of clothes

Extra shoes and socks in winter

MENU

WEEK ONE

	<u>BREAKFAST</u>	<u>SNACK</u>	<u>LUNCH</u>	<u>SNACK</u>
MONDAY	MIELIE MEEL	SANDWICHES TEA	SPAGHETTI BOLOGNAISE	FRUIT & JUICE
TUESDAY	MALTABELA	SANDWICHES TEA	VETKOEK & CHICKEN MAYO, JELLY	FRUIT & JUICE
WEDNES DAY	MIELIE MEEL	SANDWICHES TEA	BOEREWORS MASH BUTTERNUT & RICE	FRUIT & JUICE
THURS DAY	OATS	SANDWICHES TEA	FISHFINGERS AND CHIPS & JELLY	FRUIT & JUICE
FRIDAY	MIELIE MEEL	SANDWICHES TEA	HOT DOGS	FRUIT & JUICE

WEEK TWO

	<u>BREAKFAST</u>	<u>SNACK</u>	<u>LUNCH</u>	<u>SNACK</u>
MONDAY	MIELIE MEEL	SANDWICHES TEA	MINCE, MASH POTATO & CARROTS/ CABBAGE GRAVY	FRUIT & JUICE
TUESDAY	OATS	SANDWICHES TEA	VETKOEK & MINCE. JELLY	FRUIT & JUICE
WEDNES DAY	MIELIE MEEL	SANDWICHES TEA	MACARONI CHEESE	FRUIT & JUICE
THURS DAY	MALTABELA	SANDWICHES TEA	CHICKEN VIENNAS, POTATO SALAD & JELLY	FRUIT & JUICE
FRIDAY	MIELIE MEEL	SANDWICHES TEA	CHICKEN CASSEROLE ON RICE	FRUIT & JUICE

MENU AFTERCARE

WEEK ONE

	<u>BREAKFAST</u>	<u>SNACK</u>	<u>LUNCH</u>	<u>SNACK</u>
MONDAY	MIELIE MEEL	SANDWICHES TEA	SPAGHETTI BOLOGNAISE	FRUIT & JUICE
TUESDAY	MALTABELA	SANDWICHES TEA	VETKOEK & CHICKEN MAYO, JELLY	FRUIT & JUICE
WEDNES DAY	MIELIE MEEL	SANDWICHES TEA	BOEREWORS MASH BUTTERNUT & RICE	FRUIT & JUICE
THURS DAY	OATS	SANDWICHES TEA	FISHFINGERS AND CHIPS & JELLY	FRUIT & JUICE
FRIDAY	MIELIE MEEL	SANDWICHES TEA	HOT DOGS	FRUIT & JUICE

WEEK TWO

	<u>BREAKFAST</u>	<u>SNACK</u>	<u>LUNCH</u>	<u>SNACK</u>
MONDAY	MIELIE MEEL	SANDWICHES TEA	MINCE, MASH POTATO & CARROTS/ CABBAGE GRAVY	FRUIT & JUICE
TUESDAY	OATS	SANDWICHES TEA	VETKOEK & MINCE. JELLY	FRUIT & JUICE
WEDNES DAY	MIELIE MEEL	SANDWICHES TEA	MACARONI CHEESE	FRUIT & JUICE
THURS DAY	MALTABELA	SANDWICHES TEA	CHICKEN VIENNAS, POTATO SALAD & JELLY	FRUIT & JUICE
FRIDAY	MIELIE MEEL	SANDWICHES TEA	CHICKEN CASSEROLE ON RICE	FRUIT & JUICE

Manners4Minors[®]

Social and Emotional Learning has a place in the culture and functioning of families, classrooms and society. Manners4Minors exists to help create a foundation for more Socially Successful children. Research suggests that due to Economic Demands, Single Parent Families, Technological Isolation, Cultural Diversity and the changing dynamic of the Parent/ Child Relationship, the platform which taught children basic social skills, is sadly falling away. The “Side Effects” of our Pressured Lifestyles, is a constant concern to all of us, but the impact that it is having on our Children’s Personal, Social and Emotional Development is particularly staggering!

Manners4Minors has been designed specifically for foundation phase and teaches children the benefits of Good Manners and Social Skills. Our Curriculum focuses on personal, social and emotional development. Workshops are presented by “Miss Manners” using interesting props, songs, stories and activities, she creates a fun, exciting and interactive learning environment. Our unique hand puppets attach emotion to information and clearly reflect emotional response and consequence to different types of behavior, always emphasizing how good it feels to use good manners.

The outcome – Manners4Minors is succeeding in laying the building blocks for a Strong Core Value System. Children learn how to respond appropriately in many situations, which increases their confidence and self-esteem. Manners4Minors creates personal, social and emotional awareness and ultimately presents children with an understanding of choice of behavior.

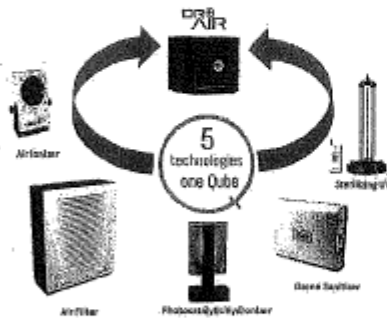
...From a little seed of teaching basic manners, has evolved a life altering program, which, without doubt, has changed some children’s lives forever!



The Dr. Air-Qube: Redefining How Small and Powerful an Air Purifier can be!

Dr Air-Qube re-defines the old concept of Air Purifiers, by showcasing 5 different leading air purifying technologies into one powerful, compact, lightweight package.

- ✓ A powerful air Qionizer
- ✓ A sterilizing QUV Lamp
- ✓ A Quad Hydro Activator Catalytic Reactor (QHA) purifier
- ✓ An independently controlled Q+Active Boost sanitizer.
- ✓ A Vac-Q-static material filter that is vacuumable, washable and does not need to be replaced.



The Dr. Air-Qube: 5 machines in 1

When you own a Dr Air-Qube, it's like having 5 specialized air purifier units at your command in one compact, powerful, and lightweight air purifier.

You'll love the fact that you can have all the leading air cleaning technologies at your fingertips to treat your air quality problems from every angle.

With this 5 way power combo, you will reduce dust, get rid of odors, AND sanitize bacteria, viruses and mold in your air and on your surfaces!

Dealing with Allergies? Odors? Pets? Smoke? VOC's? Dust? Count on Dr. Air-Q as your air pollution solution.



Our Technology Advantage:

Dr Air-Qube re-defines the concept of Air Purifiers with 5 Advanced Technologies in one compact cube that does what you think a machine so small is capable of doing.



Our Performance Advantage:

Allergies? Odors? Smoke? Pets? Germs? Mold? Dr. Air-Qube has air purifying performance you can see, smell, and feel. Give Qube a try, with your complete satisfaction guaranteed!



Our Size/Weight Advantage:

Compact, light, powerful and just a bit taller than an iPhone 6! Dr. Air-Qube outperforms many well known air filters up to 15 times its size with high tech features they don't offer.



Our Cost Advantage:

Qube has filters that can be washed or vacuumed, slashing costs of operation. Qube purifies up to 16x more area than ordinary filters thus saving big on electricity.



sales@argonbiotech.co.za

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